

# Registration Procedure for Private Lessons 2005-2006

1. Print, fill out and sign the Registration form and the Financial Agreement form. List your preferences of lesson times on the form.
2. Pay the first month's tuition and registration fee to hold the spot.

The Registration Fee is \$50 annually per family.

Lesson Fees are as follows:

\$110- 30 minute lessons monthly

\$165- 45 minute lessons monthly

\$220- 60 minute lessons monthly

Please contact the office for lesson rates for the following teachers at 404-355-3451:

Harry Maddox

Irina Mogilevsky

Rachel Oliver

Robert Rieve

Shelley Satonin

Elonia Varfi

Joli Wu

**The Georgia Academy of Music, Inc.**  
**Private Lesson Registration 2005-2006**

Student's Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Billing Name: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Mobile Phone: \_\_\_\_\_

Father's Name: \_\_\_\_\_

Work Phone: \_\_\_\_\_

Mother's Name: \_\_\_\_\_

Work Phone: \_\_\_\_\_

Email address: \_\_\_\_\_

**Office Use Only**

- Monthly
- Semi-Annual
- Annual
- Credit Card

# \_\_\_\_\_

Exp. Date \_\_\_\_\_

Name: \_\_\_\_\_

\_\_\_\_\_

**Private Lessons: \_\_\_\_\_ Ensemble: \_\_\_\_\_**

Instrument: \_\_\_\_\_

Requested Instructor: \_\_\_\_\_

**Scheduling Requests (due to limited availability, please list at least 2 choices)**

#	DAY	TIME	LENGTH
#1	DAY	TIME	LENGTH
#2	DAY	TIME	LENGTH
#3	DAY	TIME	LENGTH

School

Grade

School Music Teacher

Date of Birth

**The Georgia Academy of Music, Inc. admits students without regard to race, color, religion, sex, age, national origin, marital status, mental condition, or physical handicap.**

I UNDERSTAND THAT THE GEORGIA ACADEMY OF MUSIC, INC. OFFERS A MONTHLY TUITION PLAN AND THAT THE PAYMENT DATE WILL NOT BE LATER THAN THE FIRST OF EVERY MONTH FOR THE FOLLOWING MONTH'S TUITION. A NON-REFUNDABLE \$50.00 ANNUAL REGISTRATION FEE PER FAMILY IS CHARGED YEARLY AND IS DUE AT THE TIME OF REGISTRATION.

ALL LESSONS AND CLASSES SCHEDULED MUST BE PAID FOR WHETHER OR NOT THE STUDENT ATTENDS THE LESSON OR CLASS, AS THE TEACHER'S TIME HAS BEEN ALLOTTED TO THE STUDENT. LESSONS MISSED BY THE STUDENT DO NOT HAVE TO BE MADE UP. LESSONS MISSED BY THE TEACHER WILL BE MADE UP OR THE ACCOUNT WILL BE CREDITED.

THE ACADEMY OFFICE MUST BE NOTIFIED TWO WEEKS IN ADVANCE IN THE EVENT OF A STUDENT'S WITHDRAWAL AND A WITHDRAWAL FEE EQUIVALENT TO TWO WEEKS WORTH OF LESSONS OR CLASSES WILL BE CHARGED. THE REMAINING TUITION CHARGES WILL BE CREDITED. I FULLY UNDERSTAND THAT CHANGES IN THE STUDENT'S SCHEDULES WILL BE ACCOMMODATED, IF POSSIBLE, BUT CAN NOT BE GUARANTEED.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

The Georgia Academy of Music, Inc. 2005-2006

Registration and Financial Agreement

Parent's Name: \_\_\_\_\_

Credit Card (MC or Visa) \_\_\_\_\_ Expiration: \_\_\_\_\_ \*

\* (A credit card back up is required in order to complete registration)

**I understand that the registration fee at the Georgia Academy of Music is \$50 per year per family. IN ADDITION, THE FIRST MONTH'S TUITION IS ALSO DUE AT THE TIME OF REGISTRATION.**

I understand that installment payments are made monthly and are paid towards a total number of lessons per semester as the number of lessons taken in any given month will vary. I may elect to pay the entire year for a 5% discount.

I understand that I am paying for studio time which means that if the teacher is present and the student is not, the student may be charged for the lesson. The Academy does not excuse for illness or conflicts in schedules that arise after the commitment is made (see brochure for exceptions).

I understand that cash or check payment is due by the 28<sup>th</sup> in advance for the coming month. My credit card will be charged on the 15<sup>th</sup> of the month if the outstanding balance has not been received.

I understand that at the end of the year all charges by the teacher will be tallied and any unused funds in my account will either be refunded to me or applied to the coming season at my discretion.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_